

The Washington City Council met in a continued session on Monday, February 27, 2012 at 5:30 pm in the City Council Chambers at the Municipal Building. Present were: Archie Jennings, Mayor; Bobby Roberson, Mayor Pro tem; Doug Mercer, Councilman; Ed Moultrie, Councilman; Richard Brooks, Councilman; William Pitt, Councilman; Josh Kay, City Manager; Franz Holscher, City Attorney and Cynthia Bennett, City Clerk.

Also present were: Matt Rauschenbach, Chief Financial Officer; Robbie Rose, Fire Chief; Sandy Blizzard, Major; Allen Lewis, Public Works Director; John Rodman, Planning & Development Director; Philip Mobley, Parks and Recreation Director; Susan Hodges, Human Resource Director; Gloria Moore, Library Director; Mike Voss, of the Washington Daily News and Delma Blinson, of the Beaufort Observer.

Councilman Mercer delivered the invocation.

#### **APPROVAL/AMENDMENTS TO AGENDA**

Mayor Jennings requested adding:

1. Mr. Alvin Powell to present a Police Athletic League presentation
2. Closed session § NCGS 143-318.11(a)(4) Economic Development.

By motion of Mayor Pro tem Roberson, seconded by Councilman Brooks, Council approved the agenda as amended.

#### **DISCUSSION – ALVIN POWELL – POLICE ATHLETIC LEAGUE**

Mr. Powell stated he is looking at setting up a partnership involving the Washington Police Department and the Parks & Recreation Department to establish a Police Athletic League (PAL) in the City of Washington. PAL is a nonprofit extension of a law enforcement agency. Reception in the community has been very positive and the Dr. Phipps, Beaufort County Schools is very supportive of program.

Mr. Powell noted all PAL programs are customized and based on the needs of the community. PAL would be the only afterschool program in Beaufort County in which the police department interacts with the community youth on an ongoing, scheduled basis. PAL creates an opportunity for the youth (male and female) and law enforcement personnel to get to know and respect each other by interacting in a non-adversarial and neutral environment. Mr. Powell mentioned there are about 500 of these clubs throughout the United States. He is seeking the support of City Council and will come back to Council with a proposal.

Mayor Pro tem Roberson called inquired about staffing and stated it would help Council to have a number attached to the operation (job positions and all other amenities'). Mr. Powell has contacted a law enforcement instructor and he is supportive as well and would be able to help with staffing (internship arrangement). Mayor Jennings noted Council will take this "under advisement" and is looking forward to when Mr. Powell returns with a full proposal.

#### **DISCUSSION – FINANCIAL UPDATE**

City Manager, Josh Kay stated the presentation was provided for Council on their computer. At the request of Mayor Pro tem Roberson, staff wanted to give an update on where we stand financially and to provide some projections for the City of Washington. Mr. Kay stated he would try to answer the questions posed by Mayor Pro tem Roberson – will/can we end the fiscal year in the black and if not how can we balance? Mr. Kay stated his goal is to end FY 2011-12 in the black if at all possible. Mr. Kay advised that in the General Fund from July 1 – January 31 we are approximately \$1.4 million in the red. We collected \$8.2 million in revenue.

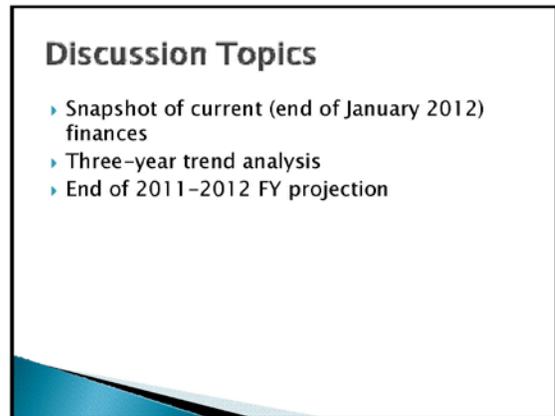
Mr. Kay pointed to the 5 page document in front of Council which is a snapshot of the City's organization/finances and stated he will explain this as well through this power-point presentation. Discussion topics included:

- Snapshot of current (end of January 2012) finances (most recent financial statements that Council has received)
- Three-year trend analysis
- End of 2011-2012 FY projection

Discussion continued on the financial update and Mr. Kay addressed trend analysis and projections.

Mr. Kay received and addressed questions/concerns from Council at this time. Councilman Brooks requested to receive a snapshot of the projections periodically to see where we are each month or quarterly. Mr. Kay stated this is his goal and he and staff will be working to pull this together for Council. Mayor Jennings requested having a document we could call a trend report that shows reminders that we may have a spike ahead.

### FINANCIAL UPDATE -POWER POINT PRESENTAION



	2011-2012 Budget	End of Month	% of Budget	Year-to-Date	% of Budget
Total Organization Revenue	\$74,902,615	\$5,496,700	7.34%	\$43,853,658	58.55%
Total Organization Expenses	\$74,902,615	\$5,062,711	6.76%	\$43,689,782	58.33%
<b>Balance</b>	<b>\$0</b>	<b>\$433,989</b>		<b>\$163,876</b>	

	2011-2012 Budget	End of Month	% of Budget	Year-to-Date	% of Budget
General Fund Revenue	\$16,075,313	\$1,782,984	11.09%	\$8,213,894	51.10%
General Fund Expenses	\$16,075,313	\$1,263,743	7.86%	\$9,695,077	60.31%
<b>Balance</b>	<b>\$0</b>	<b>\$519,241</b>		<b>(\$1,481,183)</b>	

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- January General Fund Highlights**
- Revenue – \$8.213 million (51.1%)
    - Property Taxes – \$2.47 million (61.26% of budget)
      - \$1 million collected in January – 40%
    - Sales Taxes – \$654,754 (35.51% of budget)
    - Utility Franchise Taxes – \$314,187 (25.13%)
    - Administrative Charges from Utility Funds – \$1.19 million (58.33%)
    - Transfer from Utility Funds – \$698,915 (58.33%)
    - Public Works Fees & Grants – \$145,509 (17.49%)

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- January General Fund Highlights**
- Expenditures – \$9.695 million (60.31%)
    - Miscellaneous – \$960,252 (75.11% of budget)
      - Hurricane Irene Expenditures – \$284,067 (84%)
      - Installment Purchases – \$100,120 (100%)
      - Transfers to Capital Reserve, Airport, & Cemetery Fund – \$281,154 (100%)
    - Equipment Services – \$250,730 (171.11% of budget)
      - Gasoline, Tire, & Parts Purchases – \$752,642
      - Gasoline, Tire, & Parts Reimbursement – \$582,796
    - Other General Funds – \$325,987 (92% of budget)
      - Transfers to Capital Reserves – \$309,779 (100%)

### End of January – Utility Funds

	2011-2012 Budget	End of Month	% of Budget	Year-to-Date	% of Budget
Utility Funds Revenue	\$49,338,893	\$3,655,369	7.41%	\$27,682,649	56.11%
Utility Funds Expenses	\$49,338,893	\$3,442,297	6.98%	\$26,361,345	53.43%
<b>Balance</b>	<b>\$0</b>	<b>\$213,072</b>		<b>\$1,321,303</b>	

### End of January – Utility Funds

- ▶ **Water Fund – (\$29,989)**
  - Revenue: \$1,815,654 (56.82%)
  - Expenditures: \$1,845,643 (57.75%)
- ▶ **Sewer Fund – \$160,766**
  - Revenue: \$1,906,694 (55.55%)
  - Expenditures: \$1,745,928 (50.87%)
- ▶ **Electric Fund – \$1,382,604**
  - Revenue: \$22,481,234 (56.99%)
  - Expenditures: \$21,098,630 (53.48%)
    - Purchase Power: \$14,396,098 (49.53%)
- ▶ **Solid Waste Fund – (\$140,919)**
  - Revenue: \$719,176 (43.23%)
  - Expenditures: \$860,095 (51.7%)

### End of January – Utility Funds

- ▶ **Water Fund – (\$29,989)**
  - Hurricane Irene – \$45,000 Budgeted Offset
    - Revenue – \$0
    - Expenses – \$19,836
  - Water Meter Services–Non-capitalized Purchases: \$220,798 (99.8%)
  - Water Treatment–Chemicals: \$310,849 (88.15%)
  - Water Construction–Capital Outlay: \$89,312 (99.24%)
- ▶ **Solid Waste – (\$140,919)**
  - Hurricane Irene – \$300,500 Budgeted Offset
    - Revenue – \$0
    - Expenses – \$73,127
  - Installment Purchases – \$114,530 (100%)
  - Fund Balance Appropriation
    - Budgeted – \$114,536
    - Appropriated – \$0

### End of January – Project & Special Funds

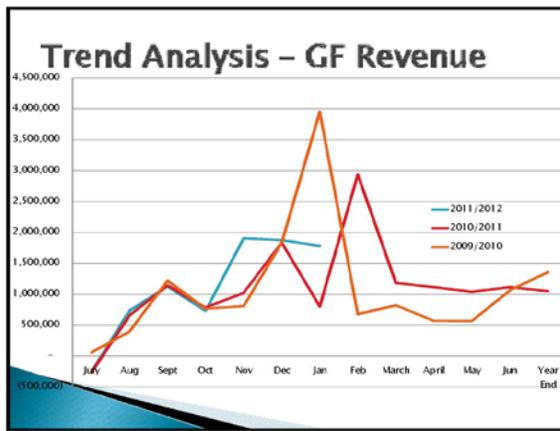
	2011-2012 Budget	End of Month	% of Budget	Year-to-Date	% of Budget
Project & Special Accounts Revenue	\$9,488,409	\$58,347	0.61%	\$7,957,116	83.86%
Project & Special Accounts Expenses	\$9,488,409	\$356,671	3.76%	\$7,633,360	80.45%
<b>Balance</b>	<b>\$0</b>	<b>(\$298,324)</b>		<b>\$323,755</b>	

### Project & Special Accounts

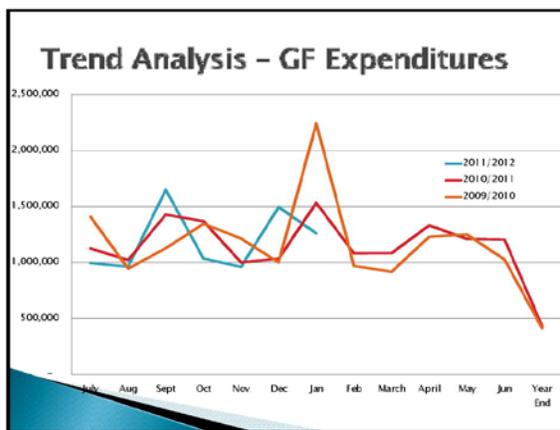
- ▶ CDBG – Affordable Housing
- ▶ Keysville Road Subdivision Grant
- ▶ Bicycle Plan
- ▶ Gang Investigator Grant
- ▶ Talent Enhancement Grant
- ▶ Pacific Seacraft Rural Center Project
- ▶ Impressions
- ▶ RZEDB – Storm-water Project
- ▶ ARRA Lighting Retrofit Grant
- ▶ PARTF Grant – Festival Park
- ▶ Police Station Capital Project Fund
- ▶ Main Street Energy Fund Grant
- ▶ Façade Grant Program Fund
- ▶ Main & Respass Project
- ▶ Outside Agency Gasoline Fund
- ▶ Worker’s Compensation Fund

### Discussion Topics

- ✓ Snapshot of current (end of January 2012) finances
- ▶ **Three-year trend analysis**
- ▶ End of 2011–2012 FY projection



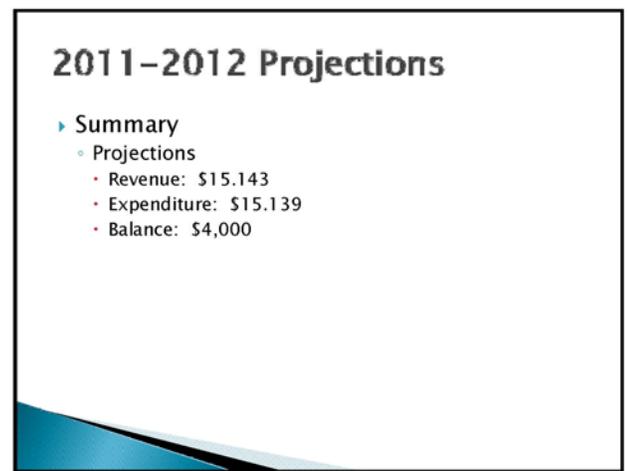
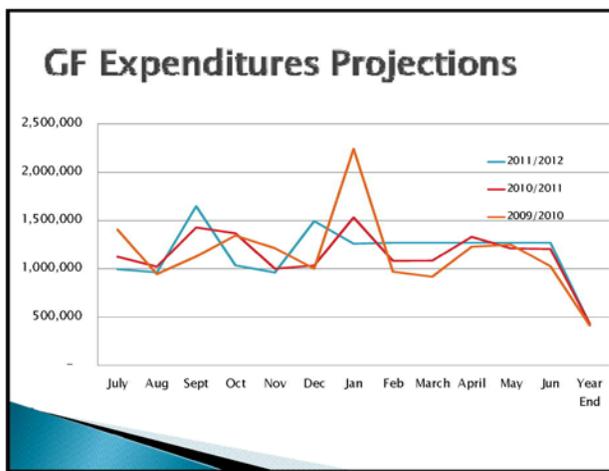
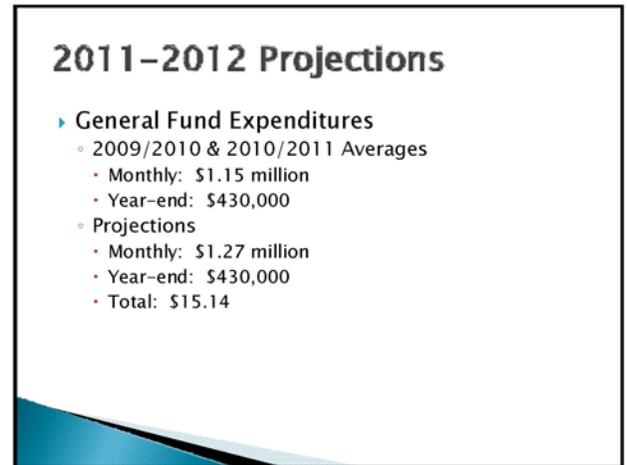
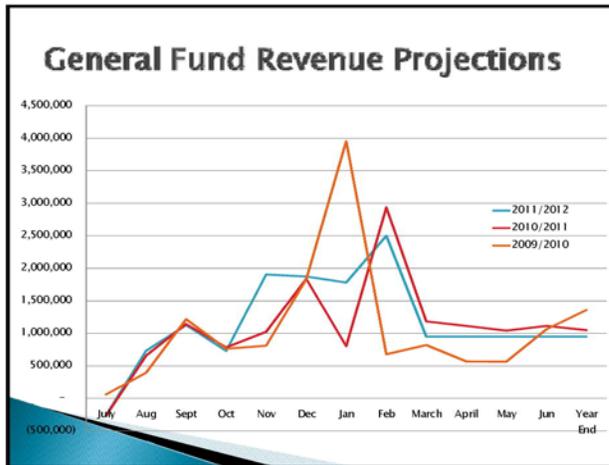
- ### Trend Analysis – GF Revenue
- ▶ Notes
    - Negative revenue in July of 09/10 and 10/11 are reversals of prior year end accruals
    - November 2011/2012 spike is attributed to:
      - Property tax collections of \$611,718
      - Rescue Squad payment of \$129,483
    - "Year-end" is accruals for year-end, collected from July to September



- ### Trend Analysis – GF Expenditures
- ▶ Notes
    - September 2011/2012 – Hurricane Irene Expenses
    - December 2011/2012 – Hurricane Irene Expenses
    - Brown Street Bridge
    - January 2009/2010 – \$1 million transfer for Police Station
    - January 2010/2011 – \$295,125 transfer for Festival Park

- ### Discussion Topics
- ✓ Snapshot of current (end of January 2012) finances
  - ✓ Three-year trend analysis
  - ▶ End of 2011–2012 FY projection

- ### 2011–2012 Projections
- ▶ General Fund Revenue
    - Property Taxes
      - Budget: \$4 million
      - Estimate: \$4.15 million
      - Timing: \$1.17 received in February (as of 02/24)
    - Sales Taxes
      - Budget: \$1.8 million
      - Estimate: \$2 million
      - Timing: Runs 3 months behind – 10/11 accrual was \$632,000
    - Estimates
      - February: \$2.5 million
      - March – June & Year-end Accrual: \$950,000 each
      - Total: \$15.14 million



**6:00 PM – PUBLIC HEARING: CHARLOTTE STREET DRAINAGE CULVERTS AT JACK’S CREEK**

Mayor Jennings opened the public hearing and the following citizens came forward to speak:

Councilman Mercer reviewed the four drainage basins within the City.

Ms. Linda Witchell, a resident of 114 East 12<sup>th</sup> Street suggested that two bridges are unnecessary. Leaving the Charlotte Street culverts in place contrary to expert advice, makes you knowingly inflict damage on the people you are suppose to protect. Why does Council waste money on studies that they just ignore – why pay professionals for their opinions and then decide that you know better? The City spent \$1 million on a bridge one block away and keeping the bridge at Charlotte Street is unnecessary, redundant and in the way. The City has taken care of the drainage problems in the neighborhoods not labeled impoverished but those of us between the completed projects and the undersized culverts at Charlotte Street, will flood worse than ever before if the project is stopped now. If the pumps and the bottleneck are removed, many of us will be spared from future damage.

Mr. Derik Davis, a resident of 316 Charlotte Street noted the following issues: the majority of the drainage from the City of Washington (from any expert you talk to) comes through and by the Jack’s Creek basin. Pumps didn’t work during Hurricane Irene and there is an issue with bottlenecking of water at Jack’s Creek. He would request Council consider removal of the Charlotte Street culverts to further assist in the drainage issue. There is an issue of drainage there that needs to be addressed and we need help from Council.

Mr. Zane Buckman, a concerned landowner, would like to refer to facts from the 2007 drainage study by Rivers and Associates. It was interesting to read in the report/study not only the things that were recommended for the conveyance of stormwater throughout the City and for the safety of the residents. When you have a water problem then you have

a safety issue. Mr. Buckman's concerns were on Pontiac Drive and his property – the Old Seaboard Supply Building. This issue is a problem and a puzzle. He can't say taking the culverts out will solve the problem but it will certainly help. The 2007 study advised Council on what and where to start first, we are doing all these other projects which is dumping more water to Jack's Creek. Mr. Buckman mentioned the fine job Mr. Lewis and staff does but we put them in a position to bring in engineers for studies so Council can make good decisions for our town. The report states approximately 80% of the storm drainage system analyzed within this area does not pass the 10 year 10 minute design criteria. When Rivers & Associates analyzed more frequent storm events such as the 5 year and the 2 year storms, 70% of the study area was still deemed inadequate for stormwater conveyance. The pipe systems in place within the Jack's Creek study area may have functioned adequately when installed 50 years ago; however, development has greatly increased the demands of stormwater conveyance for these pipes.

Mr. Gil Davis stated he grew up at 707 Willow Street and that water will not go out of Jack's Creek until it can flow into the Pamlico River. Mr. Davis stated he was there before the dam was put in and there after the dam was installed. The problem goes back to 1956 when the dam was put in at Park Drive. Hurricane Hazel put 58" of water and all the water went out of Jack's Creek within two days because it went to the river. Mr. Davis suggested the problem is not Charlotte Street but Park Drive. The pumps aren't adequate enough to get the water out. We would need to do one of two things – install larger pumps or open up the dam and let the water flow in and out. If you open up Park Drive the water can flow with the tides. Following Hurricane Irene, the water was there for at least 3 ½ weeks after the storm left.

Mr. James Coke, a resident of 323 East 2<sup>nd</sup> Street suggested the bridge is "broken". The water can't flow through this bridge and it should, at the very least, be removed.

Mr. Jimmy Davis a resident of 309 North Charlotte Street suggested there is a drainage problem. Somewhere around 2000, the City developed a partnership with NCDOT to put in flood gates at Park Drive. Mr. Davis suggested the flood gates operate off head pressure – meaning they need to have more pressure on the Jack's Creek side than on the river side before they will automatically open. Mr. Davis shared some of the report in the City engineering plan. The current setup has the capacity to flow 784 cu. ft. per second if converted to gallons 5,864 gallons. The piping under the Charlotte Street Bridge will only move 231 cu. ft. per second which converts to 1,728 gallons. Every second the water is flowing through the basin there is 4136 gallons backing up (assuming the worst case scenario). According to the engineering study actually 80% or 1100 acres drain to Jack's Creek. Mr. Davis feels the flood gates were a great idea and they work well when the water is higher on the creek side than the river side

Mr. Mike McClure stated he doesn't live in the affected area. Mr. McClure feels the bottleneck needs to be removed in the basin area. Washington is a water city and sometimes the water is where it is suppose to be and sometime it isn't. There may be times when you can do something about it and then other times when you can't. This is a very complex issue and we need to get it right the first time (it is a money issue). Compare what it will cost the city to do today versus what it will cost 5 years from now. If the job is done wrong what it might cost individuals that are being affected by the high waters. This does not fit well with people wanting to relocate to Washington nor to our efforts to build tourism. Mr. McClure addressed several concerns/questions and Mayor Jennings directed Mr. Kay to pass along the answers to Mr. McClure during the break.

Mr. Hackney High suggested something has to be done to assist with the flooding in this area as we have had this problem for years. What happens if the bridge is removed and water hits the Park Drive dikes? Pumps have been inadequate so why not put adequate pumps there and install a diesel generator there? Pumps should be working at all times to prevent buildup/backup of water.

Ms. Jennifer Small, a resident of 403 East 10<sup>th</sup> Street suggested removing the bridge at Charlotte Street and replace or repair pumps.

Ms. Renada Brown, a resident of 409 Gladden Street suggested re-routing or recycle the water. Is it financially possible to create an aquatic generator and resize current basins?

Ms. Jane Alligood, owner of 220 & 218 Simmons Street would suggest dredging Jack's Creek but understands this is no longer being done. The Park Drive dike is a problem but not the only problem – there is a bridge problem. Ms. Alligood stated they owned three lots on Willows Street. She understands the financial restraint. Ms. Alligood stated she is disappointed that the study did not address this area first but it has been left until last.

Mr. Buzz Cayton, a resident of 1301 North Respass Street suggested the water would come in to the edge of their yard in 1954 if we had had Hurricane's but now the yard and street are full if we have bad weather. Infrastructure has been built over the years and we do not have adequate drainage. He would like to suggest Council take a look at the things that need to be done first. Beautification is wonderful and nice to look at, but the guy that has a family wants a dry house.

#### **EXTENSION OF MEETING**

By motion of Mayor Pro tem Roberson, seconded by Councilman Moultrie, Council extended the meeting until 8 pm. Mayor Jennings explained that by Ordinance the Committee of the Whole is limited to 90 minutes but it can be extended by the vote of a super majority of City Council.

#### **(continued public comments re: Charlotte Street)**

Mr. Robbie Rose is a resident of the East side of Charlotte Street and has concerns as well. Mr. Rose concurs with the engineers, if the study says take the bridge then let's take the bridge out. Also let's address the issue of the water being backed-up and get the water pumped out.

Ms. Susan Zachary a National Guard Armory resident came forth to speak and regarding the backup of water during Hurricane Irene. Once the water was released there was 18" of water in the basement of the Armory. Do we need to look at purchasing generators?

Mayor Jennings closed the public hearing at 7:05 pm.

Councilman Moultrie requested a copy of 2007 study performed by Rivers and Associates – Bridges. He voiced why do a study if we don't follow through? Councilman Brooks agreed.

Mayor Jennings commented for clarification purposes, that the stormwater fees are paying for this project. What has led to this public hearing was the last piece of this – taking out Charlotte Street Bridge. Mayor Jennings noted partly because we didn't have Brown Street Bridge to use during the project itself, we deferred the Charlotte Street piece which came at the end by project design and was not the Council's decision. Mayor Jennings deferred to Mr. Lewis for the correct fee of this portion and Mr. Lewis stated it was \$150,000 and we will be borrowing money to do this. Council felt it was prudent to here from the residents, particularly those in the neighborhood before we follow through. Mayor Jennings stated we scheduled this public hearing as quickly as possible so it would be the shortest amount of deferral period (meaning we can take action as early as our next meeting). This way the project will not be delayed any longer than it needs to be. Councilman Mercer clarified that in 2000 Council appointed a committee and a study was done on Jack's Creek drainage basin and the Smallwood drainage basin. As a result, the committee recommended the City adopt a stormwater fee and that this fee be utilized for stormwater projects. It is not totally correct to state the project is being paid for with stormwater fees and Mayor Jennings agreed noting indirectly, in using future dollars this project is being funded by stormwater fee.

Recessed at 7:10 pm and reconvened at 7:25 pm

**CONTINUATION OF THE FINANCIAL UPDATE**

\*Remaining financial update was held at this time, but notes are included earlier in the minutes with the first part of the discussion.

**EXTENSION OF MEETING**

By motion of Mayor Pro tem Roberson, seconded by Councilman Brooks, Council extended the meeting until 8:30 pm.

**DISCUSSION – REORGANIZATION PROPOSAL**

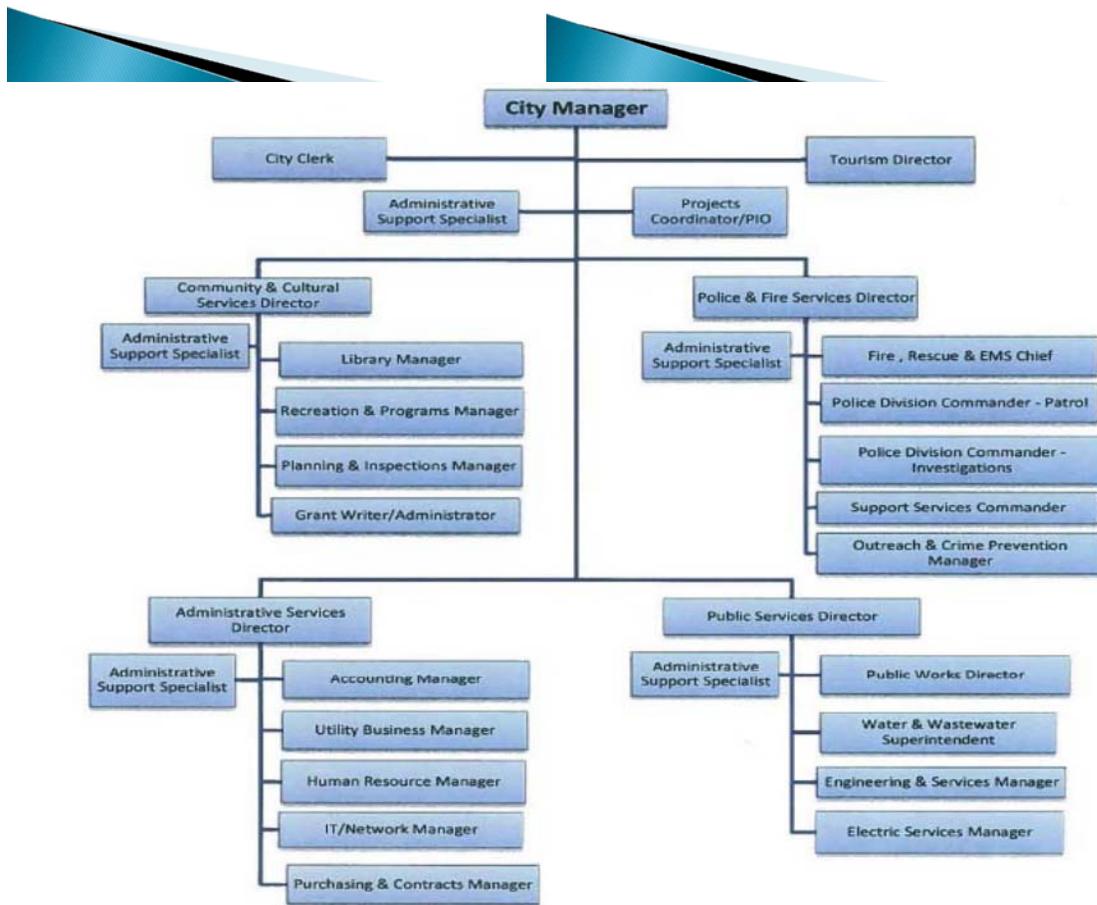
Mr. Kay summarized the reorganization proposal with Council:

**Proposal**

- ▶ Highlights
  - 3 year transition
  - 80% reduction accomplished through attrition
  - Focuses resources into four departments
    - Administrative Services
    - Community & Cultural Services
    - Police & Fire Services
    - Public Services
  - Not finalized, still receiving input from staff

**Purpose**

- ▶ Operational Expenditures
  - Proposal will reduce annual expenditures by \$1.2 million
- ▶ Create Efficiencies
  - Combine "like" resources to allow greater flexibility in providing services;
  - Provide shared support services in similar departments.
- ▶ Services
  - Fully analyze services offered to:
    - Eliminate services that are not fully or efficiently utilized OR
    - Expand upon services most important to our customers and citizens.



Mayor Jennings sought feedback/input from Council:

- Councilman Mercer – advocated a program of staff reduction /impressed with potential savings of over one million dollars and reiterated that the plan is not cast in stone.
- Councilman Moultrie – some comfort with the reorganization chart – his main concern with a person being laid off but was reassured by the Manager that a lot of the eliminated positions would come through retirements thus eliminating layoffs. He sees this as being productive for the City to move ahead but assuring employees there will be jobs here to provide for their families.

- Councilman Pitt – very concerned for employee well being but as we move ahead for the City we have no choice but to make necessary changes to make us more efficient in operations.
- Mayor Pro tem Roberson – it is a two way street - employees have to buy into program. Council needs to work through the Manager and in essence work with staff through the Manager. He likes the approach, there may be other alternatives if this doesn't work.
- Councilman Brooks – understands where some of the employees are coming from and they are the best asset a company can have. He was assured this project will come through retiring of personnel and doesn't want to see anyone without a job. He hopes that this will be the case and trusts in the Lord what we do is right and just.
- Mayor Jennings – feels this plan can give clarity from Council through the Manager to Staff and onto the Citizens of Washington. This plan, in its design, puts the service back in public service.

Mr. Kay shared the following:

1. Upcoming budget will be similar to what Council has seen in the past – next budget year we will implement some of the structural changes to reflect reorganization
2. Employee buy-in critical – getting input from our employees
3. Possible elimination of some services
4. Reduction in number of employees and approximately \$1.2 million in savings – new positions and increases.
5. Three year process – this is a multi-step process, overall move will be a long process. 80% will be through attrition but we need to be upfront with our employees.

**MEMO – POOL DEHUMIDIFIER COMPRESSOR BUDGET TRANSFER**

City Manager, Josh Kay stated the Budget Officer transferred \$3,275 of funding between Parks & Recreation divisions of the General Fund to provide funds for additional work that was identified when the pool dehumidifier compressor was disassembled for repair.

Councilman Mercer expressed concern with the line item and Mr. Kay noted he would provide Councilman Mercer with a detailed copy of that line item.

**MEMO – e-DUX/ENERGY RIVER PROGRAM TERMINATION**

City Manager, Josh Kay reviewed the memo from Keith Hardt, Electric Director to Council.

(Begin memo) In November 2009 the City of Washington began a pilot project with BreezePlay, Inc. to install energy management systems in residential customer homes. For a myriad of reasons this initial project was not successful. The company that initiated the BreezePlay program was purchased by what is now EnergyRiver Inc. (formally e-Dux, Inc.).

Mr. Bob Gary of then e-Dux, Inc. presented to the City Council at their 8 November 2010 regular meeting a proposal for the City to participate in an enhanced home energy management system program. Mr. Gary was asked to present his program to the Washington Electric Utilities Advisory Board. Mr. Gary presented the program to the Advisory Board on 1 December 2010. Although there was not a quorum present those members in attendance endorsed the program.

At the 13 December 2010 the City Council approved a contract for \$20,000 to e-Dex, Inc. for 40 energy management systems.

In May 2011 the e-Dux systems were delivered to the City of Washington. Staff began testing the system by installing units in five (5) City of Washington employees' homes.

Since May 2011 we have received four (4) hardware upgrades and numerous firmware/upgrades to the system. In addition there has been very poor response for service

from the provider, EnergyRiver, Inc. The current configuration of the system does not meet the minimum technical requirements outlined in discussions with EnergyRiver throughout the life of the project. Electric Department staff has spent many hours in installations and upgrades and has made every attempt to have a working system. We are no closer to a working system today than we were in December 2010.

On 6 January 2012 I gave Mr. Rick Sabath, CEO of EnergyRiver, Inc. 45 days to provide systems that met our minimum requirements. He acknowledged the 45 day notice and agreed to provide systems that met our requirements within the period. That period has expired.

I request concurrence from the City Council to terminate the contract with EnergyRiver, Inc. and return the 40 home energy management systems purchased last year. (end memo)

By motion of Councilman Pitt, seconded by Councilman Brooks, Council agreed to terminate the contract with EnergyRiver, Inc. and return the 40 home energy management systems purchased last year.

**CLOSED SESSION – UNDER § NCGS 143-318.11(a)(6) PERSONNEL AND UNDER § NCGS 143-318.11(a)(4) ECONOMIC DEVELOPMENT**

By motion of Councilman Pitt, seconded by Councilman Moultrie, Council agreed to enter closed session under § NCGS 143-318.11(a)(6) Personnel and under § NCGS 143-318.11(a)(4) Economic Development at 8:20 PM.

By motion of Councilman Brooks, seconded by Councilman Moultrie, Council agreed to come out of Closed Session at 8:50 pm.

**AUTHORIZE – RESOLUTION BY GOVERNING BODY OF THE APPLICANT  
NC BUILDING REUSE AND RESTORATION GRANTS PROGRAM**

By motion of Mayor Pro tem Roberson, seconded by Councilman Brooks, Council authorized the Resolution by a governing body of the applicant NC Building Reuse and Restoration Grants Program. The City of Washington will provide 5% of the grant amount for the renovation project, if approved for the grant.

**AUTHORIZING RESOLUTION BY GOVERNING BODY OF THE APPLICANT  
NC BUILDING REUSE AND RESTORATION GRANTS PROGRAM**

**WHEREAS**, the Occupied Building Category of the Building Reuse and Restoration Grants Program of the North Carolina Rural Economic Development Center is designed to assist with the expansion and renovation of buildings currently in use by companies; and

**WHEREAS**, the City of Washington is engaged in activities to assist local industries to increase the number of jobs in the area; and,

**WHEREAS**, the City of Washington intends to request grant assistance from the Building Reuse and Restoration Grants program for a local industry;

**NOW, THEREFORE, BE IT RESOLVED, BY THE CITY OF WASHINGTON  
CITY COUNCIL;**

That the City of Washington will provide 5% of the grant amount for the renovation project, if approved for the grant.

That the grantee with assistance from the city and the grant administrator will provide for effective administration, implementation and operation/maintenance of the project.

That the Mayor is hereby authorized to execute and file an application on behalf of the city of Washington with the North Carolina Rural Economic Development Center.

That the Mayor is hereby authorized and directed to furnish such information as the North Carolina Rural Economic Development Center may request in connection with the grant

application and project; to make assurances as contained above and to execute such other documents as may be required in connection with the application.

That the City of Washington has substantially complied or will substantially comply with all Federal, State, and local laws, regulations, and ordinances applicable to the project and to the grants pertaining thereto.

Adopted this the 27<sup>th</sup> day of February, 2012.

**ATTEST:**

**s/Cynthia S. Bennett, CMC**  
**City Clerk**

**N. Archie Jennings, III**  
**Mayor**

**ADJOURN – UNTIL MONDAY, MARCH 12, 2012 AT 5:30 PM IN THE COUNCIL  
CHAMBERS AT THE MUNICIPAL BUILDING**

By motion of Councilman Pitt, seconded by Councilman Moultrie, Council adjourned the meeting at 9:00 pm until March 12, 2012 at 5:30 pm in the Council Chambers at the Municipal.

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**Cynthia S. Bennett, CMC**  
**City Clerk**